Country – City; specific focus for team visit

Month, days, year

Team: team composition including designation

(Orthopaedic surgeon)

(Anaesthetist)

(Training registrar)

(Physiotherapist)

(Perioperative Nurse)

Dates: days, dates, month & year

Local Key Contacts: identify by name & designation key local contact:

(medical superintendent)

(consultant surgeon)

(senior ortho registrar)

(head of physiotherapy)

(Nurse Unit Manager OR)

Goals of Program: example: To build on initial groundwork of prior team visits over the past 5 years, providing further training on primary assessment and treatment options with a particular focus on hand trauma.

To further develop orthopaedic surgical skills of local Drs X & Y, and continue to influence a team culture between surgeons & physio dept. in follow-up care.

Anticipated budget (example):

Return economy airfare (Sydney): ($750 x 5)

Internal transfers: ($20 x 5)

accommodation: ($123 x 7 nights x5)

Stipend (if required): ($480 x5)

TOTAL: $10,555.00

total anticipated volunteer hours: (7days x 8hrs x 4 people) = 224hrs