

PROPOSED TEAM VISIT

Country City Length of visit (month, year, no. of days)

Specific focus for team visit

TEAM LEADER VISIT HISTORY | Office use only

Country Site Date Report*

*Previous activity report submitted to expected standard

TEAM MEMBERS

Team composition including designation. All team members must be financial members (FM) of Orthopaedic Outreach.

Name Role (e.g. Orthopaedic surgeon) Hospital (e.g. Royal Melbourne Hospital) FM

PARTICIPATING LOCAL STAFF AND KEY CONTACTS

Identify by name and designation key local contact.

Name Gender Role Hospital

GOALS OF PROGRAM

Example 1: To build on initial groundwork of prior team visits over the past 5 years, providing further training on primary assessment and treatment options with a particular focus on hand trauma.

Example 2: To further develop orthopaedic surgical skills of local Drs X and Y, and continue to influence a team culture between surgeons and physio department in follow-up care.

ANTICIPATED BUDGET

Example:

Return economy airfare from Sydney	\$750 x 5 people
Internal transfers	\$20 x 5 people
Accommodation	\$123 x 7 nights x 5 people
Stipend (if required)	\$480 x 5 people
TOTAL	\$10,555.00

Anticipated volunteer hours	7 days x 8 hrs x 5 people
TOTAL	280 hours

Expense	Cost / no. of people	Total cost
---------	----------------------	------------

TOTAL EXPENSES

Anticipated volunteer hours			
Days	Hrs/day	People	TOTAL HOURS
	X	X	=